

Pursuant to the provisions of articles 10 and 12 of the Law on Associations and Foundations of Bosnia and Herzegovina ("Official Gazette of BiH" No: 32/01), the Constituent Assembly of the Association for Preservation of Cultural Heritage and Protection of Cultural and Historical Values CICOPBH, at its session held on January 18th 2006, in Sarajevo, adopted:

THE STATUTE

International Centre for Heritage Preservation - CICOP, Office in Sarajevo

Article 1

The Association is established pursuant to decision on establishment adopted by the Constituent Assembly of the Association, at its session held on January 20 2006, in Sarajevo, in accordance with the Law on Associations and Foundations of Bosnia and Herzegovina.

I GENERAL PROVISIONS

Article 2

In accordance with Article 12 of the Law on Associations and Foundations of Bosnia and Herzegovina, this Statute shall regulate:

- full name and the acronym of the Association,
- headquarters and the area of activity of the Association,
- representation,
- aims and scope of activity Association,
- membership, and Association's system,
- management and Association's organs,
- practices of transparency and openness to the public,
- incomes and property of the Association,
- termination of Association's work,
- and other issues in accordance with the law.

II NAME. HEADQUARTERS AND AREA OF ACTIVITY

Article 3

Full name of the Association shall be:

International Centre for Cultural Heritage Preservation - CICOP, Office in Sarajevo

Acronym of the Association (acronym exists only in English language)

CICOP BH

Article 4

The Association's headquarters shall be in 30 Patriotske lige St., 71000 Sarajevo, Bosnia and Herzegovina.

Article 5

The association shall act at the area of entire state of Bosnia and Herzegovina.

Article 6

The Association can change its name and headquarters address, upon the decision adopted by the Association Assembly.

III AIMS AND SCOPE OF ACTIVITY OF THE ASSOCIATION

Article 7

Aware of the fact that the value of cultural heritage by which we are surrounded is priceless and that it influences the culture and lives of the people, and having in mind that the destruction of property of cultural and historical value for certain peoples in our country have been used as erasing cultural identity of these peoples; in the sense of this Statute, the Association has the aim to actively work in the field of preservation and protection of cultural heritage in Bosnia and Herzegovina, as foreseen and in accordance with the activities explained below.

Article 8

Scope of Association's activity:

CICOP is international centre for preservation of cultural heritage, and it is nongovernmental institution connected with the Federation of International Centers for the Preservation of the Architectural Heritage, with its headquarters at the Canary Islands for the regions of Africa, Europe, and American continent, which shall undertake the following activities:

- Collecting, studying, and publication of documentation and participation regarding technical, scientific, and legal aspects of protection, preservation, restoration, and management of cultural heritage, both immovable and movable, that are the integral part of historical and cultural heritage at national and international level.**
- Coordination, promotion and support to the exchange of information regarding historical cultural heritage, and definition of mechanisms for protection in the case of natural disasters or war activities.**

- **Promotion of the realization of specialized courses, national and international seminars, workshops, conventions and congresses, exhibitions, study trips or similar initiatives in cooperation with university institutions, research centers, museums, and governmental and nongovernmental institutions, both domestic and international.**
- **Stimulating and promoting know-how, expanding the creation, evolution, contribution of international achievements of historical cultural heritage, as well as alternative solutions, protection and preservation, including participation of expert teams from different fields that belong to the Association of Federation of International Centre of the same name.**
- **Providing help to projects that aim the revitalization of special crafts that are relevant for historical, artistic, and cultural heritage. Promoting and supporting exchange of scholars, professionals and specialists from this field, as well as from the field of technology, materials, methods and techniques of protection, preservation and restoration of cultural-historic heritage.**
- **Maintaining the cooperation regarding the protection and management of heritage with the competent Italian administration, as well as with institutions, analogous centers, museums, universities, and other.**
- **Support to overcoming of "static" concepts of policy towards the heritage, encouraging the development of dynamic relations with the territory and the region to which it belongs.**

Article 9

Association shall not be affiliated to any political party; it is nongovernmental and non-profit association, being financed from contributions by donors and its members. Its work is public and transparent.

IV ASSOCIATION MEMBERSHIP

Article 10

Founders of the Association shall at the same time be the members of the Assembly.

Association members shall be legal persons who join the Association and accept programme aims and general legal documents of the Association.

Association members can be foreign citizens who join the Association and accept programme aims and general legal documents of the Association.

Association members are equal in their status.

Article 11

**Assembly shall decide on the issue of membership.
Association Assembly shall decide on number and structure of the Association's members.**

Article 12

Association members shall not be:

- **Persons sentenced with the penalty of prohibition of public speaking, while the sentence is in force**
- **Persons sentenced for criminal acts endangering safety or criminal acts of violating basic human rights, as well as for criminal acts overtaken on the basis of international conventions**
- **Persons sentenced with the penalty of expulsion or some other disciplinary action by other associations and organizations.**
- **Persons who could harm the Association's unity by their ill treatment of the other members.**

Article 13

The Association shall have regular, supporting, and honorary members.

Upon recommendation by a member of the Assembly, regular member of the Association shall be any natural or legal person, capable for work, who supports the work of the Association and accepts basic principles of the Association, after filling in and signing the membership application form.

Supporting member of the association can be any natural or legal person, able to work, who financially supports the Association.

Upon the decision by the Association Assembly, honorary member of the Association shall be any natural or legal person, able to work, who demonstrates important results in promotion of the Association's aims.

For accession to membership, membership application form shall be submitted. If accepted, member shall be recorded in the membership record.

Termination of Membership

Article 14

The Association membership shall be terminated in the following cases:

- a. **On member's request, by signing the statement on termination of membership in the Association.**
- b. **By expulsion in the case of actions by a member that are contrary to the aims and the Statute of the Association.**
- c. **Death of member.**

d. Termination of legal activity.

Article 15

Each association member is free to terminate his/her membership. Member shall communicate decision on membership termination to the Association President, upon what the record on membership termination shall be taken.

Article 16

Expulsion from the membership shall be performed in the case of serious violations of provisions of this Statute or other rules of the Association by a member, or if a member's actions are contrary to the aims and interests of the Association.

Association Assembly decides on the issue of membership termination.

Membership termination shall mean removal from the office if a member performs official duty, as an Association representative.

V. RIGHTS, DUTIES AND RESPONSIBILITIES OF ASSOCIATION MEMBERS

Article 17

Rights of Association members shall be:

- 1. To elect and be elected as members of Association bodies;**
- 2. To make proposal, opinions, and suggestions;**
- 3. To follow up on the Association activities and start the initiatives for resolution of issues important for the Association;**
- 4. To be regularly informed on the activities and their results;**
- 5. To use the help by the Association in protection of their rights.**

Article 18

Duties of the Association members shall be:

- 1. To participate in activities of the association,**
- 2. To consciously and with responsibility perform duties and tasks assigned to them regarding the work and activities of the Association,**
- 3. To promote Association's work, particularly the importance of its programme and aims,**
- 4. To regularly perform the obligation they undertake towards the Association and to implement decisions, stands and conclusions of the Association bodies.**

Article 19

The responsibility of the members shall be in the following form:

1. Public criticism regarding non-performance of duties that do not harm the Association's reputation nor causes major material damage.

VI ASSOCIATION ASSEMBLY, PRESENTATION, AND REPRESENTATION OF THE ASSOCIATION

Association Assembly

Article 20

Association Assembly is the highest managing body of the Association and consists of all Association members.

Work of the Assembly shall be in details regulated by the Assembly's Rules of Procedure.

Article 21

Sessions of the Association Assembly shall be:

- regular, and
- special.

Article 22

Regular Assembly session shall be held once a year as a rule and its aim shall be control of activities by considering the annual report on Association's activities.

Special Assembly session shall be convened extraordinarily, in the case of unpredicted difficulties in work, disturbance in human relations within the organization, or other circumstances in which the activities and vital interests of the Association are endangered.

Article 23

Notice on regular assembly session shall be send to the members at least 15 prior to the date of the session, and it shall contain the points of the agenda. The Assembly session shall be convened by the Association President. Association President shall convene special session of the assembly:

- Upon the request by one third of the Association Assembly members.

Special Assembly session shall be convened on the basis of detailed written request.

Article 24

The Assembly session shall be chaired by the Assembly chairman elected by the Assembly among all members, at the beginning of the Assembly session. The Assembly shall appoint clerk for minute taking and certification of the minutes, who together with the Assembly chairman shall record and sign the minutes from the session.

Article 25

Assembly shall reasonably decide when more than half of total number of members is present at the session. Decisions and conclusions shall be adopted by majority of the votes of the members who are present at the session, if the Statute does not foresee that adoption of certain acts requires qualified majority. Voting procedure shall be public, unless assembly decides for secret voting to have effect at that session.

Article 26

Within its authority, the Assembly shall:

Adopt:

- **Association Statute, its changes and amendments**
- **Rules of Procedure**
- **Work Programme**
- **Financial Plan**
- **Report on Financial Operations of the Association**
- **appoint Management Board members, upon proposal by the Association President**
- **adopt Annual Financial Statement**
- **Elect and remove from the office the Association President and Vice-president**
- **provide authentic interpretation of this Statute**
- **act as second instance body in the appeal procedure, if so foreseen by the Statute**
- **adopt decision on termination of Association's work**
- **adopt all decisions in accordance with the law and the Statute**

Consider and adopt:

- **the reports on Association's activities, prepared by the Association President**

Elect:

- **Association President and decide on his/her removal from the office**
- **honorary members of the Association, and perform their endorsement**

Commissions and Working Bodies

Article 27

Due to comprehensive consideration and decision making on certain issues within the scope of Association's activities, the Assembly can establish permanent and provisional commissions. Composition and scope of activities of the commissions shall be determined by the decision on the commissions' establishment. Decision shall establish time frame for the term of office of the commissions.

Presentation and Representation of the Association

Article 28

Presenting and representation of the Association in legal dealings with third persons shall be conferred on the Association President. President shall represent the Association in public.

Association President

Article 29

Association President shall be elected by the Assembly, for the term of office in duration of four years.

Association President shall report on his/her work to the Assembly. Association President shall issue orders for implementation of the Financial Plan of the Association, and shall be responsible for regularity of Association's work. In his absence, President shall be replaced, with all obligations, authorities, and rights of the President, by a person appointed in accordance with special decision by the Association Assembly.

Article 30

President shall be held responsible for his work by the Assembly and in accordance with the legislation of Bosnia and Herzegovina by the competent government authorities.

Association Assembly may remove President from the office before the completion of his term of office; if it is proven that his activities were not in accordance with the provisions of the Statute or due to lack of any activities.

Article 31

Association President shall be held responsible for implementation of established working policy of the Association, as well as for failure to realize operating results

as planned. At least once a year, Association President shall submit written Report on Association's Activity for the adoption by the Assembly. If Assembly fails to adopt the Activity Report by two thirds majority of the votes, it shall be deemed that the Association President is removed from the office.

Article 32

Association President shall take care about the realization of programme and planed tasks, respect of law - regularity of activities, realization of decisions and other acts adopted by the establishing bodies of the Association. Association President shall have the rights, duties and responsibilities to:

- represent and present the Association
- issue orders regarding the implementation of Financial Plan
- lead Association's operations and reach decisions within the framework of Work Programme and development plans of the Association
- decide on plans and work tasks
- make agreements and contracts with the aim of fulfillment of Association's obligations
- prepare and propose adoption of all documents within the authority of the Association Assembly
- adopt general acts, except the ones that are in exclusive authority of the Assembly
- execute Assembly's decisions
- hold other rights and obligations as provided by general acts of the Association and law.

Article 33

President can decide to authorize other persons to represent the Association. Such decision shall establish authorities, and its limitations, of the person authorized to represent the Association.

VII Incomes and Property of the Association

Article 34

Incomes of the Association shall be:

- voluntary contributions and gifts by natural and legal persons, foreign and domestic, provided in cash, services or property of any kind
- return interest or income from dividends, yield on capital, rental fee, other payments and similar sources of inoperative income
- income gained through realization of aims and activities of the Association, as determined by this Statute
- marketing activities (advertisements and announcements)
- from other sources in accordance with the law

Article 35

Means and property of the Association gained through Association's activities shall be deemed the Association's property, and are composed of possessions, rights and funds.

Article 36

For its obligations, the Association shall be held responsible by its entire property.

VIM INFORMATION AND PUBLICITY OF ASSOCIATION'S WORK

Article 37

Work of the Association shall be public.

Association shall provide supervision over the regularity of the work by the competent Ministry.

Association's openness to the public shall provide all members with access to activities in all areas of Association's work, as well as to planning of further activities.

In performing administrative supervision over performing public authorities assigned, competent ministries supervising the Association's work, shall have the following right and duties:

- **to decide on appeal against adopted legal acts in performing public authorities assigned**
- **to exercise other rights that, in accordance with the law, are assigned to second instance organs in administrative procedure**
- **to give expert guidelines and explanations regarding implementation of law, other regulations, and general acts that relate to performing public authorities assigned.**

IX PROCEDURE OF CHANGING AND AMENDING THE STATUTE

Article 38

Assembly shall be authorized to adopt acts, changes and amendments to the Statute and other acts defined by the Statute, and shall decide on merger, division, transformation, discharge, and termination of work of Association, as well as other changes regarding Association's status.

Article 39

Proposal of the change and amendment to Statute shall be submitted to the Assembly session for discussion, and decision on change shall be reached by two-thirds qualified majority of votes of Association members.

X DESCRIPTION OF SHAPE AND CONTENT OF THE STAMP

Article 40

Association's stamp shall be of square shape, containing the following text: International Centre for Heritage Preservation - CICOP at the upper part of the stamp, whereas lower part shall contain the following text: Office in Sarajevo, dimensions of sides of the stamp shall be 25mm x 25mm.

XI DURATION AND TERMINATION OF ASSOCIATION'S WORK

Article 41

Association shall work until legal conditions allow so, or until Association Assembly adopts decision on termination of Association's work. Association shall terminate its work in the following cases:

- when so decided by the Association Assembly by two thirds majority votes of all members of the Association Assembly
- If decision by the competent Ministry states the Association ceased to act in accordance with the Law
- If Assembly session was not convened during the time period, twice longer than time period defined by the Association Statute for annual session to be held
- If number of association members is decreased to the number lower than number defined as necessary for establishment of the Association
- If competent ministry issues decision, final in administrative procedure, on termination of Association's work
- In other cases as foreseen by the Law

Article 42

In the case of termination of Association's work, its property shall be divided as follows:

1. for clearance of legal and contracted obligations
2. transfer of control to the organization overtaking operations and tasks of the Association upon termination of its work, and
3. if there is no successor to the Association, the issue of property shall be decided on by the Assembly

Upon the termination of Association's work, inventory of all property of the Association shall be prepared, liquidation sheet shall be prepared, financial obligations shall be fulfilled, and control over immovable property of the Association shall be transferred to the organization which overtakes operations and tasks of the Association.

XII TRANSITIONAL AND FINAL PROVISIONS

Article 43

Changes and amendments to the Statute shall be done in accordance with the procedure for its adoption.

Article 44

Interpretation of the provisions of this Statute shall be done by the Association Assembly.

Article 45

This Statute shall enter into force on the day of its adoption.

Statute of Federation CICOP

TITLE III

THE FUNCTION OF THE INTERNATIONAL CENTRE FOR HERITAGE PRESERVATION (CICOP), IN ITS INTERNATIONAL ACTIVITIES

Article 46

THE ORGANIZATIONAL STRUCTURE OF ITS INTERNATIONAL ENTITY

1.-DEPARTMENTAL AND PERSONNEL ORGANIZATION

This Non-Governmental Organisation, in its international dimension, will be known as the International Federation Centre of CICOP, and will be organised in the following manner:

- a. The International Board of Directors**
- b. The International Executive Committee.**

In the light of any particular exigencies that could arise they will be able to set up departments, working teams or any other measures that may be appropriate but always within the bye-laws of the parent body.

The International part of the organisation will comprise of the following positions:

- a. Honorary President**
- b. President**
- c. Vice-president**
- d. Secretary**
- e. Treasurer**

CHAPTER I. - THE INTERNATIONAL BOARD OF DIRECTORS.

ARTICLE 47

THE COMPOSITION OF THE INTERNATIONAL BOARD OF DIRECTORS

The International Board of Directors is the controlling body in its international operations. Supervised by its President, it will comprise of the Executive Committee, the Presidents and Vice-presidents CICOP, or others who may be delegated with the endorsement of the CICOP Nationals. This delegation will have to be accredited and authorised by each and every one of the CICOP Executive Presidents.

ARTICLE 48

INTERNATIONAL BOARD OF DIRECTORS DUTIES

The International Board of Directors has the following duties in carrying out its international operations:

- a. International representation of the Federation, in accordance with its current statutes.**
- b. To facilitate the modification of the International Head Office of the Organization**
- c. To arbitrate contentious issues that may arise between the associated national entities, between them and their members, or between members, when the issue falls within its discretionary interpretation and is primarily concerned with the principles aims or rules that govern the organization.**
- d. To endorse or, as the case may be, to suspend between congresses activities, which the International Executive Committee may develop and carry out.**

In particular, the matter of the designation of any new CICOP in process of constitution, its member's confirmation, will be obligatory, and the resolutions which they could approve in their provisional period, will not be completely effective prior to the endorsement of the International Board of Directors.

e. It will rule on applications for incorporation in the organization of any new

CICOP, through the countries which apply, as well as the adequacy of its statutes, subject to an International Executive Committee report.

f. It will decide upon any modification of the statutes, which may be suggested by the International Executive Committee, when such modification affects the Associated National Organizations.

g. It will temporarily fulfill the functions of the International Executive

Committee until this body is appointed.

h. It will arrange and organize services of consultancy and assist in any other way which may be beneficial to the interests of the organization and its members.

i. It will confirm the venue of the International Congress proposed by the International Executive Committee, which the organization will hold every two years, in an international context, as well as review its structure and its terms of reference.

CHAPTER 2 THE INTERNATIONAL EXECUTIVE COMMITTEE

ARTICLE 49

THE COMPOSITION OF THE INTERNATIONAL EXECUTIVE COMMITTEE

1.-The International Executive Committee will be in charge of the International Federation's direction, management and administration, and it will have its Head Office in the city of La Laguna, Spain, and its domicile in the President's country of residence.

It will be comprised of the President, the Vice-presidents (one for each continent where the CICOP is represented), Secretary, Treasurer and a member for each continent, who will be elected by the members of the International Committee.

2.-The International Executive Committee mandate will be for four years, allowing its members to be re-elected as many times as the International

Committee decides, but requiring a minimum of 25% to be re-elected.

ARTICLE 50

INTERNATIONAL EXECUTIVE COMMITTEE DUTIES

The International Executive Committee has the following responsibilities in its international activities:

- a. In general, it will protect heritage conservation and the organization's purpose in pursuing every wrongful or not properly authorized action.**
- b. It will assume the Organization management and executive duties, as well as representing the organization before third parties internationally**
- c. It will put forward and submit information on applications which may be presented for the acquisition of CICOP national associate status, as well as review the adequacy of the statutes which the applicant presents to this end.**

In any particular case, until the International Board Grants permanent approval, it could provisionally allow the incorporation of those CICOP nationals which, generally comply with the established rules, if considered appropriate.

- d. It will generally assume the supervision of disciplinary observation with regard to the national associates. Particularly, it will co-operate with and may intervene through the Board in the associated CICOP organization which, repeatedly, doesn't observe existing statutes or disregards guide- lines established by the Federation Organization's Representatives.**
- e. It will report to the International Board on the biennial congress and Head Office proposals, which the International organization will hold. It will make recommendations about its congressional structure and its appointed staff, in order for decisions to be taken by the aforementioned board.**
- f. It will encourage every opportunity for international expansion and the promotion of organization's actions and aims.**

CHAPTER 3

THE INTERNATIONAL HONORARY PRESIDENT, THE PRESIDENT AND THE VICEPRESIDENT

ARTICLE 51

THE HONORARY PRESIDENT

The Honorary President will have representative duties and his/her appointment will fall upon a prestigious person in the Organization. The

Honorary President will have the right to speak but not vote on any departmental Federation matter, and he/she will be able to carry out this function by order of the Executive Committee.

ARTICLE 52

THE EXECUTIVE PRESIDENT

The Executive President elected from the Committee members, will preside over and set up its meetings, as well as the Federation Executive Committee meetings.

ARTICLE 53

THE DUTIES OF THE EXECUTIVE PRESIDENT

They are the functions of the Executive President, within his/her competence in the international field:

- a. To comply with and enforce the National CICOP current statutes, as well as Board resolutions.**
- b. To convoke and preside over the Board and International Executive Committee meetings.**
- c. To produce the agenda of the International Executive Committee's meetings.**
- d. To sign all reports on international matters.**
- e. To sign with the Secretary all articles and nominations with regard to its international field of operations.**
- f. To endorse and sign with the Treasurer orders to withdraw funds from the International Organization Treasury.**
- g. To represent the organization in Foreign International Meetings to which it may be invited.**
- h. Any other duties which the International Executive Committee may delegate.**

ARTICLE 54

THE DUTIES OF THE INTERNATIONAL VICEPRESIDENT

The International Federation Vice-president's duties will be to represent the President in the case that he/she, due to illness or absence, may not perform them, as well as to help him/her as and when required.

In cases in which there are several Vice-presidents, he/she will represent the President who belongs to the same continent.

As appropriate the Vice-presidents will investigate the creation of new CICOP offices in their regions, and will co-ordinate tasks and actions, which help the development of this organization.

ARTICLE 55

THE TREASURER

The Treasurer will be responsible, in his/her international field of operation, for the custody and control of the organization's funds, as well as the preparation of the budget, balance sheet and statement of accounts, and submitting them to the International Executive Committee and Board. He/she will maintain a cashbook , will sign the receipts, expenses and other documents relating to the Treasury Department.

ARTICLE 56

In addition to the foregoing, the treasurer's duties are:

- a. To have in his/her custody, in the international field of operation, the organization's receipts, vouchers, deposit documents, as well as cash, until its deposit in the designated banking institution.**
- b. To make necessary cash payments as authorized by the International President.**
- c. To report to the International Executive Committee on the organization's income and expenses.**
- d. To sign with the International President orders to withdraw organization funds.**

ARTICLE 57

THE SECRETARY

- 1. The International Board Secretary will also be the Secretary of the International Executive Committee.**
- 2. the Secretary's duties, in his/her international field of activities will be:**
 - a. The custodian of the organization's books and documents.**
 - b. To vouch for the proper functioning of the International Board, obtaining in all cases the appropriate accreditation.**
 - c. To draw up and sign the minutes of the meetings of the International Executive Committee and Board.**
 - d. To draw up and authorize certifications which have to be issued.**

e. To update the associates' records.

f. To draw up the Annual Report.

CHAPTER 5

PROVISIONS COMMON TO THE DEPARTMENTS OR WORKING TEAMS

ARTICLE 58

The Federation Executive Committee, will be empowered to directly create departments, committees or working teams which they consider opportune for the development of the Organization's aims.

The creation and establishment of these working teams may also be proposed to the Executive Committees by the Organization's members who want them. They will have to give reasonable explanations for the activities which they propose to conclude.

The Executive Committee can only reject the constitution of these sections with the negative vote of the three fifths of its members.

TITLE IV THE FUNCTIONS OF THE INSTITUTIONS COMPONENTS

CHAPTER I INTERNATIONAL BOARD AND THE INTERNATIONAL EXECUTIVE COMMITTEE

ARTICLE 59

The International Board and Executive Committee's sessions can be Ordinary or Extraordinary.

1. The International Executive Committee will meet in ordinary session at least once a year.

2. The International Board will meet in ordinary session at the time of the Biannual International Congress.

3. Extraordinary sessions will be those which the International Executive

Committee calls due to emergency, pressing need, or at the request of 70% of the organization's active members, or 70% of the International Board members, respectively, putting on record in either case the matters to be dealt with.

ARTICLE 60

NOTICE OF MEETINGS

- 1. It is the President's task to call and preside over all International Board and Executive Committee sessions.**
- 2. The organization members must be informed in writing about the meeting and the agenda with at least a 4 week period of notice.**

ARTICLE 61

THE CONSTITUTION AND MAJORITY VOTING

To ensure constitutional validity, the International Board as well as the Executive Committee requires the attendance of two thirds of members with the right to vote at the first meeting. If no quorum exists a second meeting may be convoked a half hour later, which will be valid with the attendance of any number of members.

ARTICLE 62

QUALIFICATION OF MAJORITIES

In order to adopt resolutions relating to the following matters, a majority of two thirds of the votes of the International Board is required:

- a. Modification of statutes**
- b. Modification of fees**
- c. The dissolution of the Organization**
- d. Any Vote of Censure**
- e. The application of sanctions.**

ARTICLE 63

MANNER OF VOTING

Voting is on individual basis. In the case of a tie voting will be repeated, and if still dead-locked, the President will apply his/her casting vote.

The Executive Committee's members may not vote on Board policy matters.

ARTICLE 64

METHOD OF VOTING

1. Ordinarily voting will be effected by raising hands or acclamation, unless a majority of those present wants a secret ballot.

However, because of the geographical span of the Organization, mailed or proxy voting may be permitted as the Executive Committee sees fit.

2. Secret balloting will be employed for the election or dismissal of individuals or any imposition of sanctions.

CHAPTER 2

THE INTERNATIONAL EXECUTIVE COMMITTEE

ARTICLE 65

THE FORMATION OF THE INTERNATIONAL EXECUTIVE COMMITTEE

1. The International Executive Committee will be selected with the consent of the International Board.

Those International Board members, who wish to become a member of the International Executive Committee, will have to submit their candidature in such a way as not to prejudice the filling of the Committee's posts against other candidates.

2. No candidates or proposal will be entertained until the meeting of the Board is properly convened. The International President, will then ask the Board if there are any other candidates seeking election, before proceeding with the meeting.

3. The International Executive Committee's members will relinquish their posts at the completion of their term, and will not be re-elected if they voluntarily resign, do not survive a censure motion, or are the subject of disciplinary procedures.

Vacancies which may arise in these situations, excepting the post of President, can be filled by the International Executive Committee and be ratified at the next International Board meeting.

ARTICLE 66

INTERNATIONAL EXECUTIVE MEETINGS

1. The International Executive Committee will meet by Presidential convocation within three months of its election.

2. The meeting of the International Executive Committee sessions are obligatory to all its members and will be held at times specified, but in any event will be not less than once a year.

The National CICOPs can designate a substitute when there are difficulties in attending the International Executive Committee meetings.

3. International Executive Committee sessions can also be convened by the President if a third of its members requests it.

ARTICLE 67

THE ADOPTION OF ACCORDS OF THE INTERNATIONAL EXECUTIVE COMMITTEE

For the International Executive Committee to validly adopt decisions, it is mandatory that at least a third of its members and the President support them.

The International Executive Committee will accept the decisions by the majority vote of those present, with the President's deciding vote prevailing in the event of a tie.